Minutes (DRAFT v2)

Pride in Place Programme - Twerton and Whiteway Neighbourhood Board

Date: 4th Sept 26 **Time:** 12.30-14.00 **Location:** Lighthouse Centre, Twerton

Purpose	Scheduled meeting of the Twerton and Whiteway Pride in Place Neighbourhood Board.
Members of Board present:	*Ruby Sant, Branden Turner, David Cobb, Grace McMullem, John Taylor, Lisa Morris, Lorraine Reeves, Myowny Gordon, Pat Oakley, Ruari Bush, Cllr Tim Ball, Wera Hobhouse MP*
Other attendees:	*Patrick McNulty (MP's assistant), Georgi Tyler (B&NES Council), Lucy Bartlett (B&NES Council), Jackie Clayton (B&NES Council)*
Apologies:	*None*

1.0 Welcome and intros	
Notes of discussion	JC and PM welcomed.
2.0 Declarations of interest and quorate confirmation	
Notes of discussion	Meeting was quorate. Declarations to be made on Agenda Item 5.
3.0 Minutes from previous meeting	
List of actions	Covered elsewhere on the agenda – but note there had not been a meeting two weeks after the last board, due to availability of board members and a longer amount of time needed to confirm additional information.
Decisions	Minutes of previous meetings were approved.
Actions	Final approved minutes uploaded to the website.
4.0 Statement from and questions to Chair	
Declaration of interests	None
Notes of discussion	RS made a statement about concerns that had been raised regarding Creative Twerton and her position as chair. Statement from previous Co-Chair had been circulated before the meeting. Questions and answer session followed. Members were then offered a vote: i. continue with Chair until October 2027 (not passed) ii. continue with Chair as interim until February 2027 (passed 9/1 with one abstention) iii. None of these (not required) (RS was not present for the vote)

Decisions	RS to continue as interim Chair to February 2027. The selection/appointment process for review will be determined at a future meeting. Revised roles and responsibilities for Board, Chair and Deputy Chair were agreed, with emphasis on the Neighbourhood Board being the public face of the programme. Two people are interested in Deputy Chair, but others welcome to come forward before the next meeting. They will meet with RS.
Actions	The Council will inform MHCLG that RS will be continuing as Chair until February 2027 Revised role and responsibility document will be added to the website. Decision on Deputy Chair to be taken at October meeting. Process for February's review to be outlined at future meeting.
5.0 Next steps for engagement	
Declaration of interests	Schools – RS, GM First Steps – RB YCSW – RS BCF – MG, JR, GM BFC – LR, DC Southside Family Project – PO Centurian, Carrswood day care centre - BT
Notes of discussion	Need to expand engagement to date to be wider and deeper, so that as many local people as possible feed into the vision and plan. 1. Approach local larger and smaller organisations to see if they are able/willing to run activities and get feedback with their user groups during September and October (see list at the end). 2. Event for local organisations and businesses 3. Large community event – timing to be determined – could be around Halloween or sometime in November. 4. Other activities: letter to all residents, door knocking, bus stop posters, suggestion boxes in businesses
Decisions	1. Agreed with a cap of £25,000 (£1,000 to larger, £500 to smaller) 2. Agreed to carry out a survey of organisations, including their organisational needs/pressures, and invite to a workshop to develop the vision (capped at £500) 3. Agreed, but need to see when information will be ready to share (up to £20,000) 4. Door knocking was not felt appropriate (but noted some people won't be reached by other methods). Letter to residents (aim mid October) – agreed to send simple one from the Board and once event is known; bus advertising to be explored. (up to £4,500)

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Actions	LB to send LM info for Football Club magazine (QR code link to survey). Chair and B&NES to jointly prepare a briefing for organisations, with clarity on questions and timescales. B&NES investigate costs of advertising on bus. JT to design some posters.
6.0 Date of next meeting	
Notes of discussion	Friday, 2nd October – main focus will be on developing the Vision – MHCLG guidance has been circulated
Decisions	N/A
Actions	Agenda to include: vision; deputy chair vote; finance; preparation for public event
7.0 AOB	
Notes of discussion	There is the opening of Bright Start Family Hub on 10th September – circulate information – RS, GM, LR all going. There's also a film event at the football club in the events of 10th September – RT, MG going Comms – all happy for email address and phone numbers to be shared
Actions	LB to circulate expenses system LB will get display boards to the hub on Thursday for that and the football club event

END

Item 5 : In-depth Engagement

We're getting great feedback from local people at community events but to shape the vision and to ensure we are hearing from as many people as possible we need to broaden our reach.

Decision required: What of the following activities do we want to fund in the next two months?

Activities

Activity 1: Passporting funding – **Capped at £25k**
Fund local organisations (and businesses) to run engagement activities with their staff, clients and user groups to help shape the vision and investment plan.

In order to receive the funding, they must be able undertake meaningful engagement activities in September and October and provide a report back to the Board by end of October. Activities could include staff dinner, user group events, survey, letters etc.

Larger organisations = up to £1,000
Smaller organisations = up to £500

Indicative list of local organisations given at the end of the document

Activity 2: Stakeholder workshop - Capped at £500
To further develop the Vision – hold a 'stakeholder' meeting (or party!) for local organisations to get their input into what they think should change – we'd invite the organisations and other residents who applied to be on the neighbourhood board plus others.

Organisations we haven't spoken to yet, but should be part of this conversation – Curo, the Police, Bath College

Cost: room hire and refreshments – this group should continue to feed into the Board, or develop into themed working groups, over time.

Activity 3: Community events - Capped at £20k
Open public event before we submit the Vision and investment plan – to check that there is community buy in to it.

Cost: room hire and refreshments – this could become an annual event.

Activity 4: Other activities – Capped at £4.5k
Letters, bus stop posters, suggestion boxes.

What have been we asking people so far?

A reminder of the questions:
https://bathnesplaces.co.uk/prideinplace/index.php?contentid=953

Activity 1: Local organisations list (indicative)

Local organisations include but not limited to (amended in light of discussion at the meeting):

- Schools – Twerton Infants, St Michael's Junior, Roudhill]
- Secondary Schools (but limited to Twerton, Whiteway pupils)
- First Steps Nursery
- Youth Club/YCSW – perhaps peer to peer
- Bath City Farm groups
- Bath FC
- Cleeve Court care home
- Carrswood Daycare centre
- Achieve Together
- Southside Family Project
- Bath College
- Twerton/Whiteway Community Network
- More trees Banes volunteers
- Time Bank Plus
- GP surgeries
- St Michael's Church
- Rose Cottage/Lighthouse Centre
- Hideaway Hut Nursery and pre school
- Reconnecting Twerton
- Mercy in Action (post meeting suggestion)
- Trauma Recovery (post meeting suggestion)

Is there anyone missing?

Activity 2: Survey and workshop

The above organisations plus

- Bright Start Children's Centre
- Curo
- The police
- Local businesses – pubs, shops, hairdressers etc