



Twerton and Whiteway Neighbourhood Board

Register of Interests

Version: V9 - Final for issue
Date: 16th July 2026

1. Register of Interests

- 1.1 As vested members of the community, it is reasonable that members of the Neighbourhood Board will have interests that may directly and indirectly benefit from the programme. This does not prevent individuals from joining the Neighbourhood Board, but interests must be declared, and members should remove themselves from relevant discussions and decisions.
- 1.2 As part of the process to join the Board, members will need to complete the form at the end of this document to register any financial and non-financial interests that they, or their spouse/partner, hold that may result in actual, perceived or potential conflicts of interest. This form will be held by the Local Authority.
- 1.3 Members must ensure that their form is kept up to date. Should members become aware of a new interest they must register this with the Local Authority within 28 days by submitting a new form.

Financial interests

- 1.4 For the purpose of the Pride in Place programme, financial interests are based on those listed in The Relevant Authorities Regulations 2012. These are set out in the table in section 2.
- 1.5 These include, but are not limited to, employment, property ownership (land, building etc), investments and intellectual property.

Non-financial interests

- 1.6 For the purpose of the Pride in Place programme non-financial interests include those listed in The Relevant Authorities Regulations 2012 as well as personal relationships and gifts. These are set out in the table in section 3 and include, but are not limited to, the membership of a professional body, the membership of a political party, unpaid roles in charities or clubs and positions held on other Boards.

Declaring interests

- 1.7 During Board meetings, members are responsible for declaring their interests before decisions are taken. These will be recorded in the minutes alongside any actions taken in response.
- 1.8 The existence of an actual, perceived or potential conflict of interest does not necessarily imply wrongdoing on anyone's part.

Close relatives

- 1.9 Members will also need to declare, during Board meetings, any financial and non-financial interests that their close relatives hold that may result in actual, perceived or potential conflicts of interest.
- 1.10 This only applies to matters that are before the Board and interests should be declared before any decisions are taken.

- 1.11 The interests of close relatives other than spouses and partners do not need to appear on the form at the bottom of this document.
- 1.12 As above, the existence of an actual, perceived or potential conflict of interest does not necessarily imply wrongdoing on anyone's part.
- 1.13 For the purpose of the Pride in Place programme, as set out in the Localism Act 2011, a close relative is considered to be
- your spouse or civil partner
 - someone you are living with in a manner that is comparable to people in a marriage or civil partnership
 - your parents and grandparents
 - your siblings
 - your children or grandchildren
 - your aunts, uncles and cousins (descended from your grandparents)

Sensitive interest

- 1.14 A 'sensitive interest' is an interest which, if disclosed, could lead to the Board member, or another person, being subject to violence or intimidation.
- 1.15 Where a member considers an interest to be 'sensitive' they must inform the Local Authority outlining the reasons why it should be considered in this regard. If in agreement, the Local Authority will withhold the interest from the public record of entries.

2. Financial interests

#	Interest	Description
A	Employment, office, trade, profession or vocation	You should declare any employment (office, trade, profession or vocation carried out for profit or gain) held by yourself and/or your spouse/partner. This includes the name of any person or body that employs you.
B	Sponsorship	Expenses that you incur by carrying out your duties as a Board member should be reclaim through the Payment and Expense policy that has been developed specifically for the programme. Any other payments or financial benefits you and/or your spouse/partner receive in order to cover the costs of expenses you incur by carrying out your duties as a Board member should be declared. This includes any payment or financial benefit from a trade union as outlined in the Trade Union and Labour Relations (Consolidation) Act 1992.
C	Contracts	You should declare any current contracts between you and a) Bath & North East Somerset Council b) An organisation within the Neighbourhood Board area c) An organisation that the Board intends to commission You should declare any current contracts your spouse/partner and d) Bath & North East Somerset Council e) An organisation within the Neighbourhood Board area f) An organisation that the Board intends to commission A current contract is described as an agreement or arrangement g) under which goods or services are to be provided or works are to be executed; and h) which has not been fully discharged
D	Land and property	You should declare any financial interest or benefits in which you and/or your spouse/partner (alone or jointly with others) have in land which is located within the Neighbourhood Board area. <i>Continues on follow page ...</i>

D	Land and property (continued)	This includes, if applicable a) your home under if you are the owner, leasee or tenant b) any property from which you receive rent or of which you are a mortgagee. With a view to protect members, we will not disclose the addresses to the general public.
E	Licenses	You should declare any licence (alone or jointly with others) you and/or your spouse/partner hold in order to occupy land within the Neighbourhood Board area for a month or longer. A licence for the purpose of this document is a 'license to occupy'. This means that the licensee has the right to occupy a specific area of land or a building for a set period of time. This includes allotments, garages and other short term arrangements to use land or property.
F	Corporate tenancy	You should declare any tenancy where to your knowledge, the landlord is a) Bath & North East Somerset Council b) An organisation within the Neighbourhood Board area and the tenant is a body in which you and/or your spouse/partner has a financial interest or benefit. A tenancy for the purpose of this document is the legal right for the tenant to occupy a specific area of land or a building for a set period of time.
G	Securities	You should declare any financial interest or benefits you and/or your spouse/partner have in the securities of a body which has to your knowledge a place of business or land in the Neighbourhood Board area and a) either the total nominal value of the securities exceeds £25,000, or b) one hundredth of the total issued share capital, or c) one hundredth of the total issued share capital of any class of shares issued. Securities are defined by the Financial Services and Markets Act 2000 and are typically • shares in companies and other securities equivalent to shares • bonds or other debt securities

3. Non-financial interests

#	Interest	Description
H	Unpaid roles	You should declare any unpaid roles you and/or your spouse/partner hold in a) a charity b) a club (sport, social etc.)
I	Positions held on other Boards	You should declare any position you and/or your spouse/partner hold on other Boards.
J	Membership of a professional body	You should declare any memberships of professional bodies you and/or your spouse/partner hold. For the purpose of this document a 'professional body' is an organisation that oversees and represents people working in a specific occupation with the aim of, but not limited to, maintaining professional standards and enforcing ethical codes of conduct. Some professions are regulated by the provisions set out in the Professional Qualifications Act 2022.
K	Membership of a political party	You should declare any memberships of political parties you and/or your spouse/partner hold. For the purpose of this document a 'political party' is registered with the Electoral Commission under the Political Parties, Elections and Referendums Act 2000.
L	Membership of a trade union	You should declare any memberships of trade unions you and/or your spouse/partner hold. A trade union is an organisation with members who are usually workers or employees. A list of certified unions can be found at the following website https://www.gov.uk/government/publications/official-list-of-trade-unions/current-trade-unions.
M	Gifts	Gifts you receive in your capacity as a member of the Neighbourhood Board and over the value of £25 must be declared. You should declare: a) the name of any person or organisation from whom you have received a gift or hospitality b) the reason and nature of the gift or hospitality c) the estimated value

N	Personal relationships	You must declare any personal relationships you and/or your spouse/partner have with a) another member of the Neighbourhood Board b) an officer within Bath & North East Somerset Council c) a Ward Councillor d) the Mayor of the West of England Combined Authority e) the MP For the purpose of this document a personal relationship is considered to be • a relation by blood, adoption, current or former marriage, • a domestic partnership • cohabitation (including house shares or lodgers) • a business relationship (e.g. a professional connection between individuals outside of the Neighbourhood Board) that has not been covered by the provisions set out in the tables in this document
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4. Register of interests – Record of entries form

Name of Board member	
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Interest		Description	
		Board member	Spouse/partner
Financial interests			
A	Employment		
B	Sponsorship		
C	Contracts		
D	Land and property		
E	Licenses		
F	Tenancy		
G	Securities		

Non-Financial interests			
H	Unpaid roles		
I	Positions held on other Boards		
J	Membership of a professional body		
K	Membership of a political party		
L	Membership of a trade union		
M	Gifts		
N	Personal relationships		

Declaration

- a) I declare that to the best of my knowledge the information I have provided above is true and accurate
- b) I understand that I must, within 28 days of becoming aware of any new information or change in the above interests, including any change in relation to a sensitive interest, provide written notification to the Local Authority via the Bath Place Team.

Signature		Date	
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Until such time as the Neighbourhood Board is a separate legal entity, Bath & North East Somerset Council will hold this data, in accordance with its data protection policy <https://www.bathnes.gov.uk/our-approach-data-protection>